

Risk assessment

Company name: EmmaSnowdonArt Assessment carried out by: Emma Snowdon

Date of next review: Continous
June 2021

Date assessment was carried out: 20 May 2021 and refreshed 16

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Contracting Covid 19 from others	Participants who are over 70 and potentially more vulnerable to Covid.	<p>In close communication with the Shoreham Centre to ensure social distancing measures are in place.</p> <p>All participants to be 2 meters apart on separate tables.</p> <p>A one way system in place through the centre. Not in the room itself, however all participants will be asked to stand a meter apart and wear masks when standing or washing hands at the sink.</p>	Keep up to date with all government Covid guidelines.	Emma Snowdon, Shoreham Centre and Participants	In preparation for workshops and on the day.	

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		<p>Information will be sent to participants ahead of sessions for clarity.</p> <p>Hand Gel and Sanitiser offered on entry into the room.</p> <p>A large room with windows open for ventilation. Participants will be informed of this ahead.</p> <p>Separate art equipment provided in plastic names A1 portfolios. All materials to be provided and separated ahead of sessions.</p> <p>All refreshments to be provided to tables directly. I will ask participants ahead what they wish to have so it can be prepared and ready for the break.</p> <p>All participants asked to not attend if they have any Covid symptoms.</p>				

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		<p>Assurance provided that both myself and my volunteer have both had confirmed Covid 19 virus months prior and have received one dose of Vaccine.</p> <p>All participants details will be taken and held in order that track and trace system can be contacted if necessary.</p> <p>June 2021 – The workshops have ten participants, and each are seated in groups of 5 sat 2 meters apart. This is in lines with two groups of six. I have reduced the number of maximum participants for extra safety.</p> <p>My Volunteer and I do lateral flow tests ahead of each workshop.</p>				
Contracting Covid from surfaces	Covid spread through contact with materials and surfaces	All participants will be sat on tables two meters apart. The surfaces will have been wiped ahead of the workshops. Each participant will receive their own	Keep up to date with government advice and guidelines.	Emma Snowdon	On the day and ahead	

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		<p>plastic wipeable A1 portfolio with materials inside. These will have been washed and prepared ahead of sessions. All participants will be asked to use the sink at different times and stand apart. All refreshments will be served to tables. No money will be exchanged as sessions are free.</p> <p>Only disposable cups, plates and cutlery used will be used.</p>				
Person showing symptoms	Risk of spread to participants	All participants will be asked not to attend if showing symptoms of Covid.	Keep up to date with Government advice and guidance.	Emma Snowdon	On the day of classes	
Stress and mental health	Participants	<p>The inclusive arts workshops are supportive and should have therapeutic benefits as written about in my report on www.emmasnowdonart.com.</p>	Obtain emergency contact details	Emma Snowdon	On the day of classes	

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		<p>Inclusive Art is not Art Therapy and this distinction will be made in information presented ahead of sessions. The sessions are not meant to fix anything. They are to offer time, space and an opportunity to make art. Information fliers will be available for relevant groups which may be useful for participants.</p> <p>Mindful ways of working will be adapted. I am not teaching rather facilitating and again this distinction will be made. The aim is to provide a collaborative environment for making art together.</p> <p>Art activities will be accessible, and will be under constant review. Participant feedback forms will be handed out at the end of each session as a way to ensure future sessions can be adapted where necessary.</p>				

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		<p>If a significant mental or physical health issue should occur during the workshops, I have a volunteer who will be there to ensure there is someone to support other participants if necessary. Emergency contact details will have been requested in confidence ahead of sessions.</p> <p>It is recognised that there may be additional stress at entering a workshop during pandemic conditions. The art should have therapeutic benefits, however I am aware of (PDF) Through the eyes of the law: What is it about art that can harm people? (researchgate.net)</p>				
Toilets		The toilets are close to the room and have a one in one out policy. Participants will be encouraged to go at different times and not wait until the break.	Ensure participants are aware of room details	Emma Snowdon	On the day	

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Trip Hazards	Participants and staff	Ensure no cords, wires or obstacles are in the room presenting a trip hazard.	Ensure this is done on the day	Emma Snowdon	On the day	
Allergies to any of the art materials	Participants	All products will be low hazard and ideally water based. All participants will have been asked whether they have any specific allergies.	Check ahead of activities	Emma Snowdon	Ahead of sessions and on the day	

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/

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